

Preschool Ministry Director (Part Time)

Role Description

POSITION SUMMARY

The Preschool Ministry Director is responsible for providing leadership and oversight to the spiritual needs of preschool children and their families. It is their role to develop, lead, and love the children, families, and volunteers involved in our Pre-K department and to create a compelling, Gospel-centered curriculum and children's program.

KEY AREAS OF RESPONSIBILITY

Volunteers

- Recruit, train, and deploy Children's Ministry Volunteer Staff within preschool age ministry
- Communicate and schedule volunteers to serve on Sunday mornings and special events
- Love and shepherd volunteers, creating ongoing relationships

Curriculum

- Collaborate, edit, and create curriculum with the Pastor of Children's Ministries throughout the year
- Collaborate and create at-home curriculum for families

Programs and Events

- Directly oversee Sunday Morning Pre-K Children's Ministries, classes and program
- Love and care for children and their families in our children's ministries
- Participate in the planning and execution of Children's events (Day camp, Family Camp, Fall Festival, Family nights, etc)

CATEGORY: 30 hours a week, weekend and evening events required. Please note: this position works during service hours every Sunday. Scheduled week days in the office are flexible.

UPLINK: Austin Foxworthy, Pastor of Children's Ministries (Austin@3crosses.org)

Candidate Profile

OVERVIEW

Based on the position summary, the Preschool Ministry Director must be a mature believer in Christ that is excited to serve God, have a strong team mentality leading staff and volunteer teams and provide spiritual development of both children and families with ongoing programming, and special events.

SPIRITUAL GIFTS

Leadership, Teaching, Service, Helps, Hospitality

HEART

- Strong relationship with Jesus Christ
- Love for children and families
- Passionate about 3Crosses' purpose, process and ministries

ABILITIES

- Oversee large number of paid and volunteer staff.
- Being able to Navigate and work InDesign and Illustrator
- Ability to discern needs and respond appropriately, sensitively, and proactively
- A teachable spirit

PERSONALITY

- Friendly, confident, loves people, warm, inviting

PREFERRED EXPERIENCES

- Ministry, Missions, Christian Camp experience
- Overseeing staff/volunteers
- Teacher
- InDesign and Illustrator proficient
- Database (especially CMS) experience
- Preferred 4 year degree
- Works with kids